

## Home Options

### PART 1 DETAILS OF POLICY HOLDER

Full Name of Insured \_\_\_\_\_ Policy No. \_\_\_\_\_

Street Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Occupation \_\_\_\_\_

Email Address \_\_\_\_\_ Cellular Telephone \_\_\_\_\_

Work Telephone \_\_\_\_\_ Home Telephone \_\_\_\_\_

### PART 2 DETAILS OF LOSS/DAMAGE

Date of Loss/Damage (dd/mm/yy) \_\_\_\_\_ Where did the Loss/Damage happen?  
\_\_\_\_\_

How did the Loss/Damage happen? (If theft from a building, include details of how entry was gained.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If the Loss/Damage was caused by someone who is not a member of your household, e.g., tradesman, please supply their:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

If the property was lost or stolen, were the Police notified?  Yes  No

If Yes, when (dd/mm/yy) \_\_\_\_\_ am / pm At which Police Station? \_\_\_\_\_

If Yes, please provide a copy of the Police Report.  Report attached

If the theft was from the Insured Address, is the Property lent, let or sublet?  Yes  No

### PART 3 PARTICULARS OF CLAIM - BUILDING DAMAGE

Estimated full cost of repair (i.e., the cost of putting the building into the same state as it was in immediately before the occurrence - No improvements may be included in such estimate.) \$ \_\_\_\_\_

If you have obtained estimates, please attach and send with this completed form.  Estimate(s) attached

If you are still awaiting estimates, do not delay sending us this form.  
Please tick box if estimate(s) are being obtained and are to be sent later.  Estimates being sent

If you are not the owner of the building, state the name, address and contact numbers of the owner (other than Mortgagor)

Name \_\_\_\_\_ Tel.1. \_\_\_\_\_

Address \_\_\_\_\_ Tel.2. \_\_\_\_\_

Are you responsible for repairs because of the terms of the lease or other agreement?  Yes  No

If yes, please provide a copy of the lease or agreement.  Copy attached

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**PART 4** PARTICULARS OF CLAIM - CONTENTS OR VALUABLES

If you have obtained estimates or have a previously obtained valuation, please attach and send with this completed form.

Estimate(s) attached

If you are still awaiting estimates, do not delay sending us this form. Please tick box if estimate(s) are being obtained and are to be sent later.

Estimates pending

Please complete all columns.

Description of Item	Age of Item	Price Paid	Estimated Cost of Repair	Replacement Cost (if not repairable)

Is the property owned by you or someone permanently residing with you?

Yes  No

If No, to whom does this property belong? \_\_\_\_\_

Is the property insured only by this Company?

Yes  No

If No, please provide the following details:

Insurer \_\_\_\_\_ Policy No. \_\_\_\_\_ Sum Insured \$ \_\_\_\_\_

**PART 5** DECLARATION BY THE CLAIMANT

I/We declare that the above statements and particulars are complete and correct to the best of my/our knowledge, and no material fact has been misrepresented, misstated or withheld. I/We hereby agree to immediately declare any additional details or any subsequent change in circumstances that may affect the accuracy of the information. If this form has been completed by anyone else, that person is my/our agent for that purpose and not the agent of Coralisle. (If you have not personally completed the answers to these questions, you should check them carefully before signing this declaration.)

Policyholder Name \_\_\_\_\_ Policyholder Signature \_\_\_\_\_ Date \_\_\_\_\_

Policyholder Name \_\_\_\_\_ Policyholder Signature \_\_\_\_\_ Date \_\_\_\_\_

Policyholder Name \_\_\_\_\_ Policyholder Signature \_\_\_\_\_ Date \_\_\_\_\_